

# ESF Short Record ILR form

## Section 1 to be completed by the learner

**L09 Surname**

**L10 Forename/s**

**L18 Home address**

**L19**

**L20**

**L21**

**L17 Home Postcode**

**L23 Telephone number**  
(Including STD Code)

**L11 Date of birth** dd/mm/yyyy

**L13 Sex** Male  Female

**L14 Learning Difficulties/Disabilities**  
Do you consider yourself to have a long term disability, health problem or any learning difficulties? (Y/N/blank)

**L12 Ethnicity**

<input type="checkbox"/> 11 Asian or Asian British – Bangladeshi	<input type="checkbox"/> 20 Mixed - White and Black African
<input type="checkbox"/> 12 Asian or Asian British – Indian	<input type="checkbox"/> 21 Mixed - White and Black Caribbean
<input type="checkbox"/> 13 Asian or Asian British – Pakistani	<input type="checkbox"/> 22 Mixed - Any Other Mixed Background
<input type="checkbox"/> 14 Asian or Asian British – Any Other Asian Background	<input type="checkbox"/> 23 White - British
<input type="checkbox"/> 15 Black or Black British – African	<input type="checkbox"/> 24 White - Irish
<input type="checkbox"/> 16 Black or Black British – Caribbean	<input type="checkbox"/> 25 White - Any Other White Background
<input type="checkbox"/> 17 Black or Black British – Any Other Black Background	<input type="checkbox"/> 98 Any Other
<input type="checkbox"/> 18 Chinese	<input type="checkbox"/> 99 Not Known/Not Provided
<input type="checkbox"/> 19 Mixed - White and Asian	

**Data Protection Act 1998** The information you provide will be passed to the Learning and Skills Council (the LSC). The LSC is responsible for funding, planning and encouraging education and training for young people and adults in England, and is registered under the Data Protection Act 1998. The information you provide will be shared with other organisations for the purpose of administration, careers and other guidance, and statistical and research purposes. Other organisations with which we will share information include, the Department for Education and Skills, Connexions, Higher Education Statistics Agency, Higher Education Funding Council for England, educational institutions and organisations performing research and statistical work on behalf of the LSC or its partners. The LSC also administers the learner registration service (LRS) which will use your information to create and maintain a unique learner number (ULN). The LSC is also a co-financing organisation and uses European Social Funds from the European Union to directly or indirectly part-finance learning activities, helping develop employment by promoting employability, business spirit and equal opportunities, and investing in human resources. Further information about partner organisations and the ULN and what they do, may be found at <http://www.lsc.gov.uk/providers/Data/help/>, and by following the links to data protection.

At no time will your personal information be passed to organisations for marketing or sales purposes. From time to time students are approached to take part in surveys by mail and phone, which are aimed at enabling the LSC and its partners to monitor performance, improve quality and plan future provision. Tick box L27a if you do not wish to be contacted by the LSC or its partners in respect of surveys and research. The LSC values your views on the education or training which you receive, and will use these to help bring about improvements for learners in England. The LSC or its partners may wish to contact you from time to time about courses, or learning opportunities relevant to you. Please tick box L27b if you do not wish to be contacted about courses or learning opportunities by post

L27a  L27b



This activity has been directly or indirectly part-financed by the European Union through European Social fund-helping develop employment by promoting employability, business spirit and equal opportunities, and investing in human resources.

I certify that the information contained on this form is correct

Date

Learner's signature

Change notification



## Section 2

The following section is to be completed by the provider at programme start, not the learner

**L/A03 Learner ref. no.**

**E24 Unique learner number**

**L25 LSC no.**  **L01 Provider no (UPIN)**

**E25 UK provider reference number**

**A23 Delivery location postcode**

**E22 Project dossier no** (priority level)

**E23 Local project number**

**A09 Learning aim reference**

**E12 Employment status on day before starting ESF project**

**E11 Industrial sector of learner's employer**

**E13 Learner's employment status**  
Was the learner in secure employment?   
Or was the learner threatened with redundancy?

**E14 Length of unemployment before starting ESF project**

**E15 Type and size of learner's employer**

**E20 Learner Background** (Enter up to 3)

**E21 Support measures for learners with disabilities**

**L35 Prior attainment level**  
What is the highest level achieved by the learner to date?

**A24 SOC Code** (skill category)

**E16 Addressing gender stereotyping**

**A10 LSC funding stream** 70  80  10   
(tick applicable box)

**E08 Date started ESF co-financing (A27)**

**E09 Planned end date for ESF co-financing A28)**

**E18 Delivery Mode** (Enter up to 4)

**E19 Support measures to be accessed by the learner** (Enter up to 5)

**A46 National Learning Aim Monitoring**

**A49 Special Projects & Pilots**

**L42 Provider specified learner data** 1   
2

I certify that the information contained in section 2 is correct

**Provider's signature**

**Print name**

**Date**

## Section 3. To be completed by the provider at programme end

**A34 Completion status**  **A35 Learning outcome**

**L39 Destination**

**E10 Date ended ESF co-financing (A31)**

I certify that the information contained in section 3 is correct

**Provider's signature**

**Print name**

**Date**